

ROYAL ARMY DENTAL CORPS ASSOCIATION



**Regimental Headquarters
Headquarters Army Medical Services
Slim Road
Camberley
Surrey
GU15 4NP**

**Constitution and Rules adopted 18 November 1992,
as amended on 29 September 2001, 14 September 2002
and 20 September 2003. Re-Drafted July 2008**

ROYAL ARMY DENTAL CORPS ASSOCIATION

1. TITLE

The Association shall be called the 'Royal Army Dental Corps Association'.

2. OBJECTS

a. To promote the efficiency of the Army by:

- (1) maintaining contact between past and present members of the Army Dental Service (ADS), fostering mutual friendship between them and providing for social gatherings for them; and
- (2) fostering esprit de corps, comradeship and the welfare of the ADS and preserving its traditions.

b. To relieve either generally or individually members of the Association or past and present members of the ADS, and their dependants, who are in conditions of need, hardship or distress (hereinafter referred to as beneficiaries).

c. In furtherance of the foregoing Objects but not further or otherwise the Association (through its Central Committee) shall have the following powers:

- (1) to take all necessary action for publicising and disseminating information and concerning the histories deeds and traditions of the ADS and for the encouragement of recruiting;
- (2) to execute and administer exclusively charitable trusts;
- (3) to receive, take and accept any gifts of property whether subject to any special trusts or not;
- (4) to receive and accept contributions by way of subscriptions, donations and otherwise and to raise funds for the said Objects provided that the Association shall not undertake any permanent trading activities in raising funds for its charitable Objects;
- (5) Through its benevolence committee, to assist beneficiaries by way of grants, gifts, pensions or otherwise or by providing or paying for items, services or facilities calculated to reduce the need, hardship or distress of beneficiaries.
- (6) to pay for such items, services or facilities by way of donations or subscriptions to charitable institutions or organisations which provide or which undertake in return to provide such items, services or facilities for beneficiaries;
- (7) subject to such consents as may from time to time be required by law to purchase take lease or exchange any property required for the purposes of the Association and lease exchange or otherwise dispose of the same;
- (8) subject to such consents as may from time to time be required by law to borrow to raise money for the purposes of the Association on such terms and such security as may be thought fit;
- (9) to accumulate funds of the Association for such period as may from time to time be authorised by law;

(10) to do all such other things as shall further the said Objects.

3. **MEMBERSHIP**

a. **Ordinary Members**

All ranks, past and present, who have served with the ADS.

b. **Associate Members**

- (1) Members past and present, of all arms who are or have been attached to the ADS for duty.
- (2) Civilians trained or employed by the ADS and established civil servants employed within the ADS.
- (3) Associate Member will be welcome to social and ceremonial activities of the Association but will have no voting rights nor will they be eligible to hold any office within the Association. They will have no claim on financial or other benefits of the Association.

c. **Honorary Members**

World War 2 veterans may be nominated or may apply for free membership of the Association. The number of Honorary Members is limited to 50. Honorary Members have no voting rights.

d. **Exemptions**

The Association reserves the right to refuse membership to any applicant or to terminate the membership of any person for reasons which appear to the Committee to warrant such action.

4. **SUBSCRIPTIONS**

a. **Annual Membership**

- (1) The subscription fee shall be such sum as shall from time to time be decided upon by the Committee. No member can join for a less period than 3 years and must pay 3 years' annual subscription when joining.
- (2) Failure to pay a subscription during the current year shall entail a loss of membership.

b. **Life Membership**

There is no facility for Life membership

c. **Branch Subscription**

Members of local branches shall pay a subscription determined by the Committee to cover the administrative expenses of the branch.

5. **OFFICIALS**

The officers of the Association shall consist of:

a. **The President**

The Director, Army Dental Service.

b. **The Chairman**

The Representative Colonel Commandant, who shall be ex officio member of the Committee.

c. **The Secretary and Treasurer**

An officer on the staff of the Regimental Headquarters and who should, wherever possible, be a retired officer of the RADC.

6. **THE CENTRAL COMMITTEE**

The affairs of the Association shall be controlled by a Committee composed as under:

a. **Chairman**

The Representative Colonel Commandant.

b. **Members**

- (1) Two serving members, of whom at least one must be of other than commissioned rank, nominated by the DADS.
- (2) Up to three retired members elected by the Central committee. These members shall normally be elected at the Annual General Meeting and will hold office for 3 years. They will not be barred from standing for re-election at the end of the 3 year period of office.
- (3) Additional members co-opted by the Committee to ensure that it is representative of all ranks, past and present.
- (4) The Secretary/Honorary Treasurer of the Association.

c. **Meetings**

- (1) The Central Committee shall meet at least once a year.
- (2) A quorum shall consist of 4 members, including the Chairman and at least one of whom is on the Active List and of non-commissioned status.

7. **ASSOCIATION GENERAL MEETINGS**

a. **Annual General Meeting**

This will be held at any time decided upon the Central Committee but should normally coincide with the Association Weekend. The Annual Report and Statement of Account will be presented to the AGM. Each item on the Agenda shall be decided by a simple majority of all Ordinary Members present and voting. In the event of an equality of votes the Chairman shall have the casting vote. A quorum shall consist of 10 members.

b. Special General Meeting

- (1) A Special General Meeting of the Association may be convened by the President, on his own authority or by the Chairman, on receipt of a written requisition from not less than 10 members, or at the request of the Central Committee.
- (2) The notice convening the Meeting shall give at least 14 days notice and the Agenda paper shall be included with the notice, and the business of the meeting shall be confined to the subjects therein mentioned.
- (3) The Chair will be taken by the Chairman or a person nominated by him.
- (4) Ten members shall form a quorum.
- (5) No resolution shall be deemed carried by a Special General Meeting unless carried by a two-thirds majority of those members present and voting.
- (6) The Chairman may, at this discretion, call for a postal vote of all members on any resolution proposed at a Special General Meeting.

8. ANNUAL ACCOUNTS AND RECORDS

These are to be prepared by the Honorary Treasurer and Secretary.

9. BRANCHES

a. No Branch shall be formed without the direct approval of the Central Committee. Before considering any such request the Central Committee will ascertain that there are sufficient potential members to satisfy itself that the formation of a new Branch or an additional section of an existing Branch is indicated.

b. When the formation of a Branch is authorised the members shall appoint a Chairman, Vice-Chairman, Hon Secretary and Hon Treasurer. These officials shall offer themselves for annual re-election.

c. Meetings and Procedure

Branch Committees will meet as required, each Branch framing its own rules within the broad framework of Rules of the Association.

- (1) Branch Honorary Secretary

The Branch Honorary Secretary will be responsible to the Branch Committee for the proper regulation of its activities.

- (2) Branch Honorary Treasurer

The Branch Honorary Treasurer will be responsible for the efficient handling of all financial matters of the Branch. He will maintain a proper system of accounts which will be available for inspection by the Branch or Central Committee. He will lodge monies received in a bank approved by the Branch in an account in the name of the Branch.

10. BRANCH GENERAL MEETINGS

a. Annual

Annual General Meetings of Branches will be held at which an Annual Report and Statement of Account (if held) will be presented. Copies of those, if accepted, and nominal rolls of members should be forwarded to the Secretary of the Central Committee by 31 January each year.

b. Special

Within the framework laid down for the correspondence meetings of the Association Branches are free to make their own Rules for such meetings.

11. AMENDMENT TO RULES

Alteration to these Rules shall receive the assent of two-thirds of the members present and voting at an Annual General Meeting or a Special General Meeting. A Resolution for the alteration of the Rules must be received by the Secretary of the Association at least 21 days before the meeting at which the Resolution is to be brought forward. At least 14 days' notice of such a meeting must be given by the Secretary to the membership and must include notice of the alteration proposed. Provided that no alteration made to clause 2, clause 13 or this clause shall take effect until the approval in writing of the Charity Commissioners shall have been obtained; and no alteration shall be made which would have the effect of causing the Association to cease to be a charity in law.

12. TRUSTEES

The firm of Rensburg Sheppard Ltd are the appointed Nominee to hold investments for the Association.

13. DISSOLUTION

The Association may be dissolved by a Resolution passed by a two-thirds majority of those present and voting at a Special or Annual General Meeting convened for the purpose of which 21 days' notice shall have been given to the members. Such Resolution may give instructions for the disposal of any assets held by or in the name of the Association, provided that if any property remains after the satisfaction of all debts and liabilities such property shall not be paid to or distributed among the members of the Association but shall be given or transferred to such other charitable institution or institutions having objects similar to some or all of the objects of the Association as the Association may determine and if and insofar as effect cannot be given to this provision then to some other charitable purpose.